

**The Cedars at Innsbrook  
Homeowners Association Board Meeting Minutes  
Thursday, April 19, 2012**

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**Attending:** Kimberly Sowers, Marshall Higgins, Dave Cummings, Richele Jenkins, Barbara Hershey, Niki Donathan, Joanne Yonce, Julie Traylor

**Absent:** Lori Coyne

Kimberly called the meeting to order at 7:10 p.m.

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**Reports:**

- Secretary: The March meeting minutes and the Annual Meeting minutes were approved via email. All 2012 minutes have been posted to the website. Email was sent out regarding the continuing problem of dog owners not cleaning up after their pets.
  - Treasurer: Marshall reported there are 8 to 10 outstanding dues. He will send a letter to those homeowners. Dues will now include late fee.
  - Social Committee: The Spring Social will be on Sunday, June 10<sup>th</sup>. The Community Yard Sale will be on Saturday, May 19<sup>th</sup>.
  - Architectural Requests: Richele reported that one tree removal request was approved. One architectural request for a metal driveway plate was not approved and BOD suggested a curb cut instead. A request for a new roof was approved at the meeting.
  - Landscaping/Common Areas: Niki weeded and mulched the common areas. She also talked to 3 of the 4 residents whose properties are on the corners about refurbishing the berms. Only one had concerns with possible loss of privacy.
  - Welcoming Committee: Nothing to report.
  - Neighborhood Directory: New directories will be printed after the Spring Social. Julie will use a new form to obtain the new neighbor's information.
  - Neighborhood Watch: Joanne reported we now have 6 block captains. She will hold another meeting in June or July. Notifications continue to be sent the neighborhood. NW is being contacted by concerned residents.
  - Innsbrook Rezoning: Dave reported that there are no updates.
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**Old Business:**

- Annual Meeting Food Receipts: Marshall has paid Carlson.
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**New Business:**

- Landscaping: Board sent an email reminding homeowners about lawn and home maintenance. A separate notice will be sent to homeowners whose yards are identified by the BOD as needing specific upkeep.
  - Property Maintenance Letters: Residences in need of property maintenance will also be identified to receive letters.
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**Calendar of Events:**

- The next BOD meeting will be held on Thursday, May 17, 2012 at 4617 Cedar Forest Road.
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With no further business, the Board meeting was adjourned at 8:45 p.m.

Respectfully submitted by,

Julie Traylor