

**The Cedars at Innsbrook  
Homeowners Association Board Meeting Minutes  
Tuesday, December 13, 2011**

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**Attending:** Joanne Yonce, Julie Traylor, Marshall Higgins, Dave Cummings, Carlson Byron

**Absent:** Kimberly Sowers, Amarish Jain, Mike Rectenwald, Cora Stephens

Dave called the meeting to order at 7:00 p.m.

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**Reports:**

- November Board Meeting Minutes: Approved via email. Joanne noted the website does not contain recent minutes. Dave will check with Amarish and Kimberly about getting these posted.
  - Treasurer: Marshall presented the financial report for 1/1/11 to 11/30/11. The Board discussed the 2012 budget and the need to increase annual dues next year by a nominal amount to \$75. The proposed yearly dues must be approved at Annual Meeting.
  - Social Committee: Same food/drink will be provided for the 2012 Annual Meeting as last year. The meeting will start at 6:30 PM on Thursday, January 19, 2012, at the Markel Building, 4521 Highwoods Parkway, Salon Conference Room, 1<sup>st</sup> Floor.
  - Architectural Requests: Julie reported that no new requests have been received.
  - Welcoming Committee: No report.
  - Neighborhood Watch: Joanne has scheduled a Block Captains' Meeting for January 5, 2012. She will also invite members attending the Annual Meeting to be Block Captains since we still have several positions open.
  - Landscaping/ Common Areas: Nothing new to report.
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**Old Business:**

- None
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**New Business:**

- Neighborhood Directory: Julie will have a copy of the neighborhood directory for review at the Annual Meeting.
  - Board of Directors for 2012. Kimberly will be stepping down as President. Carlson and Cora will be leaving the Board. Amarish and Mike indicated that they would step down if others were interested in serving. Julie has spoken to one neighbor about joining. Joanne will ask two other neighbors.
  - Annual Meeting. Dave will compile informational packages to be distributed to all neighbors in early January.
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**Calendar of Events:**

- Annual HOA meeting will be held on Thursday, January 19, 2012.
  - The next BOD meeting will be held on Thursday, February 16, 2012.
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With no further business, the Board meeting was adjourned at 7:45 p.m.

Respectfully submitted by,

Julie Traylor