

**The Cedars at Innsbrook  
Homeowners Association Board Meeting Minutes  
Thursday, February 16, 2012**

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**Attending:** Kimberly Sowers, Joanne Yonce, Julie Traylor, Marshall Higgins, Dave Cummings, Richele Jenkins, Barbara Hershey, Niki Donathan, Lori Coyne

**Absent:** none

Kimberly called the meeting to order at 7:00 p.m.

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**Reports:**

- Election of BOD Officers: The Board nominated and elected the following officers for 2012:
    - President – Kimberly Sowers
    - Vice President – Dave Cummings
    - Treasure – Marshall Higgins
    - Secretary – Julie Traylor
  - Secretary: Julie will follow up with Cora about the status of the Annual Meeting minutes, and will have them posted on the website as "Draft."
  - Treasurer: Marshall has deposited 18 annual dues checks. Will continue to check the PO Box for additional payments. Will pay the \$1500 balance due to the lawyer after making another deposit.
  - Social Committee: Barbara Hersey is the new Committee Chair. Marshall will contact Carlson for receipts for the Annual Meeting food.
  - Architectural Requests: Richele Jenkins is the new Committee Chair. Julie reported that one request was received and approved for the installation of a generator.
  - Welcoming Committee: Lori Coyne is the new Committee Chair. Kimberly will provide Lori with the Welcoming Package info for her review and distribution.
  - Neighborhood Watch: Joanne held a Block Captain's meeting on February 15 with 5 Captains. Need 3-4 more neighbors to volunteer as Captains, especially in Cedar Post PI and along Cedar Branch Ct entrance. Officer Jason continues to patrol the neighborhood as part of NW support.
  - Landscaping/Common Areas: Niki Donathan is the new Committee Chair. Board discussed the need to prune/clean up the bushes in the common areas.
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**Old Business:**

- Innsbrook Rezoning: Dave reported that the County is reworking the zoning laws; the Innsbrook project is on hold until the County's zoning work is finalized.
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**New Business:**

- Neighborhood Directory: Julie will continue to update the Neighborhood Directory and will plan to reissue this summer.
  - Website: Sajjan Kaushik volunteered at the Annual Meeting to help with the website. He added the remaining minutes for 2011 and Julie will begin to forward 2012 minutes to him after approval. Board will be reviewing the website for needed changes will plan to include Sajjan in the discussion.
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**Calendar of Events:**

- The next BOD meeting will be held on Thursday, March 15, 2012 at 4617 Cedar Forest Road.
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With no further business, the Board meeting was adjourned at 8:30 p.m.

Respectfully submitted by,

Julie Traylor