

**The Cedars at Innsbrook
Homeowners Association Board Meeting Minutes
Thursday, February 20, 2014**

Attending: Julie Traylor, Marshall Higgins, Michael Moss, Niki Donathan, Caren Cummings, Amarish Jain
Absent: Dave Cummings

Niki called the meeting to order at 7:10 p.m.

Reports:

- Election of BOD Officers: The Board nominated and elected the following officers for 2014:
 - President – Niki Donathan
 - Vice President – Dave Cummings
 - Treasure – Marshall Higgins
 - Secretary – Julie Traylor
 - Secretary: December meeting minutes were approved via email. Julie is working on the Annual Meeting Minutes. She will have Sajjan update the website with minutes and new Board Members.
 - Treasurer: Marshall reported there are two 2013 outstanding dues. He will send another letter. He has distributed 2014 Dues Notices to homeowners. The bill for the weed removal at a homeowner's house has not been paid yet. Marshall will submit another bill.
 - Social Committee: Caren is the new Committee Chair. Tentative dates set for Community Yard Sale (Saturday, May 17) and Spring Social (Sunday, May 18).
 - Architectural Requests: Michael is the new Committee Chair. One request for a fence was approved via email. It was noted that a driveway was enlarged without requesting HOA approval.
 - Welcoming Committee: Amarish will serve as Committee Chair. One new neighbor needs a Welcoming Package when they move in.
 - Neighborhood Watch: Amarish is the new Committee Chair. He will contact Joanne Vinci to assist in transitioning the program responsibilities.
 - Landscaping/Common Areas: Niki will continue as the Committee Chair. Amarish will also help as needed. They will obtain more quotes for refurbishing the common areas.
 - Website: The BOD began to plan how to update the website. Would like to have a neighborhood blog with login requirements.
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Old Business:

- Property Maintenance: The Board has received several quotes from outside companies, and will consider future action.
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New Business:

- Dues: Payable by March 25, 2014.
 - Community Yard Sale and Spring Social: Yard Sale tentative date set for May 17 – same day as Sadler Green Neighborhood Yard Sale and Lebanese Food Festival. Spring Social tentative date set for May 18 from 2pm to 4pm. Board will plan new ideas to increase turnout.
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Calendar of Events:

- The next BOD meeting will be held on Thursday, March 20, 2014 at 4620 Cedar Forest Road.
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With no further business, the Board meeting was adjourned at 8:12 p.m.

Respectfully submitted,

Julie Traylor