

**The Cedars at Innsbrook
Homeowners Association Board Meeting Minutes
Thursday, July 31, 2012**

Attending: Kimberly Sowers, Marshall Higgins, Lori Coyne, Richele Jenkins, Barbara Hershey, Niki Donathan, Joanne Yonce, Julie Traylor, Dave Cummings

Absent: None

Kimberly called the meeting to order at 7:10 p.m.

Reports:

- Secretary: May minutes were approved via email and Sajan has posted to website. Notice was posted for June stating a BOD meeting was not held.
 - Treasurer: Marshall reported there are now 6 outstanding dues. He will visit homes to collect.
 - Social Committee: National Night Out is scheduled for Tuesday, August 7 @ 7pm in the Cedar Forest Place cul-de-sac. Barbara will provide ice cream and bottled water.
 - Architectural Requests: No new requests received. Noted that a house on Cedar Branch Court had significant digging done in the backyard.
 - Landscaping/Common Areas: Large branch was removed that had fallen in the common area on Cedar Branch Court. Landscaper has requested we mark off property lines of commons areas before providing quote to prune/replant berms. Niki will obtain information from county.
 - Welcoming Committee: Lori delivered Welcoming Package to new neighbors at 4531 Cedar Forest Road. Will be contacting new residents at 11104 Red Cedar Terrace, 11104 Cedar Forest Court and 4804 Cedar Branch Court.
 - Neighborhood Directory: Julie emailed a PDF file of the directory requesting updated information and received several corrections. Goal is to obtain all new neighbors' information and be ready to publish in September.
 - Neighborhood Watch: National Night Out is August 7. Joanne has requested a fire truck to visit if available. Block Captain meeting to be held in September. An information/training session was held for the public at St. Michaels Church; several Cedars residents attended.
 - Innsbrook Rezoning: Dave reported there are no updates.
 - Property Maintenance: Residences in need of property maintenance will be identified to receive letters. Several yards in the neighborhood are not being maintained.
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Old Business:

- None
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New Business:

- Entrance sign at Cedar Branch Court was vandalized and removed sometime between July 24 and July 25. Board authorized a \$100 reward for information leading to the recovery of the sign. Julie to send email to neighborhood. Joanne contacted Officer Jason. Kimberly reported it to the insurance company – they need a picture and police report to process claim.
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Calendar of Events:

- The next BOD meeting will be held on Thursday, August 23, 2012 at 4617 Cedar Forest Road.
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With no further business, the Board meeting was adjourned at 8:38 p.m.

Respectfully submitted by,

Julie Traylor