

**The Cedars at Innsbrook
Homeowners Association Board Meeting Minutes
Thursday, July 17, 2014**

Attending: Niki Donathan, Dave Cummings, Amarish Jain, Michael Moss
Absent: Julie Traylor, Caren Cummings, Marshall Higgins

Niki called the meeting to order at 7:05 p.m.

Reports:

- **Secretary:** Sent two emails for Amarish regarding Neighborhood Watch (reminder to lock cars and the fire department newsletter). Sent email about new park at Twin Hickory. Sent Disclosure Package for one home (lawyer will send check at closing for \$25). April and May minutes were approved via email but not posted to the website. Received email from one neighbor regarding drivers failing to yield on the Cedar Branch before crossing over or turning onto Cedar Forest. Board discussed contacting Officer Jason and Henrico County to request stop signs.
 - **Treasurer:** Bill for the weed removal at a homeowner's house was paid in full.
 - **Social Committee:** Discussed plans for a social for National Night Out (Aug. 5) to be held at the intersection of Cedar Forest and Cedar Branch. Board will purchase ice cream and distribute flyers. Amarish will contact Officer Jason, Henrico County, and Innsbrook Patrol about sending officers and the fire department to meet with neighbors during the social. Board discussed plans for a potential fall social perhaps with neighbors contributing the refreshments, since an additional social is in the current budget.
 - **Architectural Requests:** One request for painting a front door was approved. One request for a single tree removal was approved.
 - **Welcoming Committee:** Amarish will get emails from new neighbors and needs extra copies of the neighborhood directory. Two new neighbors need Welcoming Package.
 - **Neighborhood Watch:** National Night Out will be held on August 5.
 - **Landscaping:** Amarish will contact the Overlook about cleaning up the landscaping along Sadler Rd past the guardrail. Amarish will contact Highwoods about replacing the dead cherry trees on Cedar Branch. Niki or Amarish will contact landscapers to request quotes for cleaning up the common areas.
 - **Website:** Michael will explore the capabilities of GoDaddy website. Michael and Amarish will meet to upload and archive the meeting minutes.
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Old Business:

- **Property Maintenance:** Several homeowners were asked to remove large piles of yard debris.
 - **Innsbrook Development:** Highwoods will fill in drainage ponds in cleared areas across from and next to the Post Office. Property (now parking lot) behind Dominion Resources may be sold and developed into townhouses.
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New Business:

- None
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Calendar of Events:

- The next BOD meeting will be held on Thursday, Sept 18, 2014 at 4620 Cedar Forest Road.
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With no further business, the Board meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Niki Donathan