

**The Cedars at Innsbrook  
Homeowners Association Board Meeting Minutes  
Thursday, June 20, 2013**

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**Attending:** Dave Cummings, Richele Jenkins, Niki Donathan, Amarish Jain, Joanne Vinci  
**Absent:** Julie Traylor, Marshall Higgins

Niki called the meeting to order at 7:05 p.m.

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**Reports:**

- Secretary: May minutes were approved via email and have been posted to website.
  - Treasurer: Marshall reported via email there currently are 12 outstanding 2013 dues. Second letter has been sent.
  - Social Committee: Amarish reported the yard sale was a success with about 13 families participating. The Spring Social was postponed due to scheduling conflicts.
  - Architectural Requests: Richele reported one request was received and approved for a patio. The BOD also reviewed and approved a change in paint color at one home.
  - Welcoming Committee: Amarish reported that 2 Welcoming Packages have been delivered and 2 more are upcoming.
  - Neighborhood Watch: Joanne reported that the Block Captain meeting is scheduled for June 26. All captains are returning but need a captain for Cedar Forest Place. Speed Trailer was placed in the neighborhood for 2 days close to where Saddlebrook and Cedars meet. Board may request to have trailer again – this time closer to the CFR entrance.
  - Landscaping/Common Areas: Electrical problem was found and fixed for the lights at the Cedar Forest Road entrance. Niki will follow-up with Marshall about one sprinkler head that is broken. Joanne and Niki will continue to research options for replanting the Cedar Branch Common area that will fit the budget.
  - Website: Contract has been extended until 2016.
  - Neighborhood Directory: Julie advised via email that directories were distributed to all residents. Amarish received 10 copies for new neighbors.
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**Old Business:**

- Property Maintenance: Board discussed the possibility of securing a Property Management company to enforce the covenants and the expense that would be incurred. Several members will research this option and report back at the next meeting. Board members will review the list of outstanding issues and contact those homeowners as necessary.
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**New Business:**

- None
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**Calendar of Events:**

- Board voted to not hold a meeting in July. The next BOD meeting will be held on Thursday, August 15, 2013 at 4620 Cedar Forest Road.
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With no further business, the Board meeting was adjourned at 8:00 p.m.

Respectfully submitted by,

Richele Jenkins