

**The Cedars at Innsbrook  
Homeowners Association Board Meeting Minutes  
Thursday, March 17, 2011**

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**Attending:** Kimberly Sowers, Cora Stephens, Amarish Jain, Carlson Byron, Marshall Higgins, Dave Cummings, Julie Traylor, Joanne Yonce, Beth Wiegand

**Absent:** Mike Rectenwald

Kimberly called the meeting to order at 7:05 p.m.

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**Reports:**

- Treasurer: All 2010 dues have been paid. 2011 dues were due on March 15. Sixty homeowners have paid their 2011 dues. A reminder email and letter will be sent to neighbors who have not paid.
  - Social Committee: The Spring Social will be held on May 21 and planning is underway. The board is also planning a neighborhood yard sale for the morning of May 21. Kimberly will poll Cedars neighbors to see how many are interested in participating. She will also reach out to other Sadler Road HOA presidents to see if we can coordinate our efforts and organize a Sadler Community yard sale event.
  - Architectural Requests: Three requests have been submitted and approved. The new Architectural Request form will be posted on the website and communicated to neighbors via email. One letter will be sent to a neighbor as a follow up to an Architectural Request that was submitted in July 2010. The board is requesting a status update on when the work will be completed.
  - Neighborhood Directory: New directories have been distributed to all neighbors. Julie will continue to maintain the directory going forward as well as the email distribution lists.
  - Landscaping: Marshall will contact the landscaping service to have all common areas pruned, the beds cleaned, and mulched.
  - Welcoming Committee: Five welcome letters have been distributed with gift cards.
  - Neighborhood Watch: Discussed turnout and results of first NW meeting held February 24. Joanne will send first email update to Cedars residents using new [neighborhood@thecedarsatinnsbrook.com](mailto:neighborhood@thecedarsatinnsbrook.com) address. Monthly NW updates to follow with home security tips, events news, etc. Will discuss Block Captain Program in more detail in April meeting.
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**Old Business:**

- No Soliciting Signs - All signs have been posted in the neighborhood and a communication was sent to the neighborhood via email.
  - Amended Cedars Governing Documents – The BOD is waiting for final documents to come back from the attorney so they can be signed and filed. Dave will follow up with Community Group on status.
  - Non-Monetary Claims Insurance – Marshall will contact Nationwide to get the cost of a Non-Monetary Claims policy. Next steps will be discussed in the April BOD meeting.
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**New Business:**

- Refurbishment of Neighborhood Signs - Both neighborhood entrance signs need to be refurbished. A neighbor has volunteered to do basic maintenance and painting. The top piece of the Cedar Forest entrance sign needs to be completely replaced. Kimberly will obtain an estimate to have the sign repaired.
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**Calendar of Events:**

- The next BOD meeting will be held at 7PM, Thursday, April 21<sup>st</sup> at 11205 Cedar Forest Place.
  - Spring Social and Neighborhood Yard Sale - May 21
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With no further business, the Board meeting was adjourned at 8:00 p.m.

Respectfully submitted by,  
Cora Stephens, Secretary