

**The Cedars at Innsbrook  
Homeowners Association Board Meeting Minutes  
Thursday, May16, 2013**

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**Attending:** Dave Cummings, Julie Traylor, Richele Jenkins, Niki Donathan, Amarish Jain  
**Absent:** Joanne Vinci, Marshall Higgins

Niki called the meeting to order at 7:05 p.m.

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**Reports:**

- Secretary: April minutes were approved via email and have been posted to website.
  - Treasurer: Marshall reported via email there currently are 15 outstanding 2013 dues.
  - Social Committee: Amarish will post ad on Craigslist for yard sale scheduled for Saturday, June 1. Social is scheduled for Sunday, June 2. Board discussed location of Social and possible conflicts. Amarish will check with Barbara Hershey regarding supplies and bounce house rental.
  - Architectural Requests: Richele reported one request was received and approved for new windows, and one home was approved for a backyard swing.
  - Welcoming Committee: One new neighbor on Cedar Forest Place needs to have Welcoming Package. Julie will check with Kimberly for the Welcoming Letter file.
  - Neighborhood Watch: No report.
  - Landscaping/Common Areas: New flowers were planted at both entrances. Irrigation has been turned on for the season. Electrician made a service call on the lights, but no problem was found.
  - Website: Julie will request Sajan to post the coming events.
  - Neighborhood Directory: Julie advised that KINKOS increased the price of the directory printing. Board agreed to the new price since it was still the lowest of the quotes received. Directories will be printed and distributed in the next 2 weeks.
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**Old Business:**

- Property Maintenance: Dave emailed the attorney that one homeowner retained on their behalf to obtain a time frame of repairs that were identified, but did not receive a response. Board will follow up with homeowner.
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**New Business:**

- Building construction in Highwoods Village is on hold while plans are being finalized. Estimated start date is March 2014.
  - The Innsbrook After Hours concert to which the neighborhood residents were invited was not well attended due to rain. The Innsbrook Foundation is discussing the possibility of scheduling another neighborhood concert in the near future.
  - Innsbrook Patrol now has a drone with a camera to monitor the Innsbrook Business Park area for increased security. Drone will be programmed to not fly over the surrounding neighborhoods.
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**Calendar of Events:**

- The next BOD meeting will be held on Thursday, June 20<sup>th</sup>, 2013 at 4620 Cedar Forest Road.
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With no further business, the Board meeting was adjourned at 8:05 p.m.

Respectfully submitted by,

Julie Traylor