

**The Cedars at Innsbrook
Homeowners Association Board Meeting Minutes
Thursday, May 15, 2014**

Attending: Marshall Higgins, Niki Donathan, Dave Cummings, Amarish Jain
Absent: Julie Traylor, Caren Cummings, Michael Moss

Niki called the meeting to order at 7:10 p.m.

Reports:

- Secretary: Sent out e-vite for Social and a reminder email for yard sale and Social. Sent Board's response to homeowner who expressed displeasure at the location of the Social. Received complaints from neighbors regarding mowing lawns too early on the weekends, excessive grass height for multiple homes, the condition of the "natural area" behind the guard rail on Sadler (Overlook building), and dead trees in the Cedar Branch median. Board discussed sending out reminder emails about lawn maintenance and providing the County's number for grass/weed height complaints, as well as a reminder about appropriate times to mow lawns. Board will contact the Overlook about maintenance along Sadler Rd. Board discussed purchasing new trees for the median.
 - Treasurer: Marshall reported there is one remaining outstanding dues for 2013. He will visit the home again. There are 8 outstanding dues for 2014. Bill for the weed removal at a homeowner's house still has not been paid. Board discussed placing a lien on the house if the bill is not paid after the next notification.
 - Social Committee: Flyers were put in mailboxes. Amarish posted Yard Sale information on Craigslist. Permanent yard sale and social signs were purchased for entrances. Yard sale signs were put out one day prior to the yard sale. Social signs were put out one day prior to the social. For the social, Michael booked an ice cream truck, and Caren booked a bounce house. Caren will purchase drinks and snacks. Niki obtained free sub coupons from Firehouse Subs. Dave got Jumpology passes.
 - Architectural Requests: Request to remove dead tree was approved during the meeting.
 - Welcoming Committee: One new neighbor needs Welcoming Package. One home is for sale.
 - Neighborhood Watch: Two incidents were reported in the last month – theft and "other".
 - Landscaping: Flowers will be planted after the irrigation is turned on by June 16. Amarish will continue to pursue new quotes for the new landscaping.
 - Website: No updates.
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Old Business:

- Property Maintenance: The Board has received several quotes from outside companies, and will consider future action.
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New Business:

- Landscaping: Board discussed getting quotes for group rates from landscaping companies to encourage homeowners to mow grass and take care of weeds.
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Calendar of Events:

- The next BOD meeting will be held on Thursday, June 19, 2014 at 4620 Cedar Forest Road.
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With no further business, the Board meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Niki Donathan