

**The Cedars at Innsbrook
Homeowners Association Board Meeting Minutes
Thursday, October 16, 2014**

Attending: Niki Donathan, Dave Cummings, Julie Traylor, Amarish Jain
Absent: Marshall Higgins, Caren Cummings, Michael Moss

Niki called the meeting to order at 7:05 p.m.

Reports:

- Secretary: September meeting minutes were approved via email. Need to send to Michael to post to website. Email sent to neighborhood with Neighborhood Watch updates from Henrico County. Received emails from neighbors complaining about dog poop.
 - Treasurer: No report.
 - Social Committee: Board discussed possible plans for Halloween and Christmas. One neighbor wants to have a party on Cedar Branch Court prior to trick or treating for the neighborhood children. Niki will coordinate an evite for the event. Board also discussed decorating the entrances for Christmas.
 - Architectural Requests: Requests for new fence, roof and siding replacement were approved.
 - Welcoming Committee: Amarish plans to distribute welcome package to three new homeowners this weekend.
 - Neighborhood Watch: Neighborhood has been having multiple solicitors knocking on doors. Board discussed the possibility of purchasing small "No Soliciting" stickers residents could place or/near their front door. Stickers would be distributed at Annual Meeting.
 - Landscaping: Niki planted new flowers at the entrances. Highwoods is not responding to our request for new trees. Replacement of landscaping at Cedar Branch Court entrance has been put on hold.
 - Website: Michael is working with GoDaddy to develop a community forum.
-

Old Business:

- Property Maintenance: Many mailboxes in the neighborhood look bad.
-

New Business:

- Annual Meeting: Board set January 15, 2015 as date for the Annual meeting. Amarish will book the room.
-

Calendar of Events:

- The next BOD meeting will be held on Thursday, November 21, 2014 at 4620 Cedar Forest Road.
-

With no further business, the Board meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Julie Traylor,
Secretary