

**The Cedars at Innsbrook  
Homeowners Association Board Meeting Minutes  
Thursday, September 20, 2012**

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**Attending:** Richele Jenkins, Niki Donathan, Joanne Yonce, Julie Traylor, Dave Cummings, Barbara Hershey, Lori Coyne

**Absent:** Kimberly Sowers, Marshall Higgins

Dave called the meeting to order at 7:05 p.m.

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**Reports:**

- Secretary: August minutes were approved via email and have been sent to Sajan to be posted to website.
  - Treasurer: No report
  - Social Committee: Fall Social will be held Saturday, October 6<sup>th</sup> from 4pm to 6:30pm in Barbara's backyard. Barbara will reserve the bounce house, and will distribute flyers in mailboxes.
  - Architectural Requests: No new requests received.
  - Landscaping/Common Areas: Niki has obtained copies of the common area plats, and will physically mark off the common areas so the landscapers can provide a quote for landscaping work.
  - Welcoming Committee: Lori will deliver a package to 11104 Cedar Forest Court. 4804 Cedar Branch Court has not moved in yet.
  - Neighborhood Directory: Julie working to get information from new neighbors. Board decided to set an age range of 3 to 12 years for cover picture contest. Theme will remain "The Cedars is a Great Place to Live and Play". Julie will email rules and cover sheet to neighborhood. Entries are due Oct. 6<sup>th</sup> (can be either brought to the Fall Social or left in Julie's mailbox). Board will vote on winner at the October 18<sup>th</sup> meeting. Directory will be published soon thereafter.
  - Neighborhood Watch: Joanne will schedule a Block Captains meeting soon. Sent out email about hard drive destruction program. Will be sending an email regarding next "Shred It" event.
  - Innsbrook Rezoning: Highwoods will be hosting a presentation regarding planned Innsbrook UMU development on Monday, September 24<sup>th</sup> at 6pm. Dave will draft an email to the neighborhood stating the broad concerns about the project and urging homeowners to attend.
  - Property Maintenance: Board agreed upon the format and content of the problem notice letter to be sent. The homes/yards most in need of maintenance will be identified and letters sent in the next 2 weeks.
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**Old Business:**

- Joanne contacted several sign companies to obtain quotes for replacing the entrance sign. She needs to get the insurance information from Kimberly/Marshall prior to proceeding. Board agreed on a price limit range.
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**New Business:**

- Several neighbors are renting an Aerator and Power Seeder over the weekend of September 22 & 23. Julie will send email with sign- up information to neighborhood.
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**Calendar of Events:**

- The next BOD meeting will be held on Thursday, October 18, 2012 at 4617 Cedar Forest Road.
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With no further business, the Board meeting was adjourned at 8:25 p.m.

Respectfully submitted by,

Julie Traylor