

**The Cedars at Innsbrook  
Homeowners Association Board Meeting Minutes  
Thursday, September 26, 2013**

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**Attending:** Dave Cummings, Niki Donathan, Julie Traylor, Marshall Higgins, Joanne Vinci  
**Absent:** Amarish Jain, Richele Jenkins

Niki called the meeting to order at 7:05 p.m.

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**Reports:**

- Secretary: August minutes were approved via email and need to be sent to Sajan to post to website.
  - Treasurer: Marshall reported there currently are 5 outstanding 2013 dues. He will send another letter and visit homes.
  - Social Committee: No report. Fall social scheduled for Oct 26.
  - Architectural Requests: Richele reported via email no new requests have been made.
  - Welcoming Committee: No report.
  - Neighborhood Watch: Shredding and outdated RXs collection events will be held in October. Joanne will send out information to neighborhood. Board discussed recent incidents in neighborhood of vandalism and car thefts. Joanne will also send out email to remind residents to keep cars locked.
  - Landscaping/Common Areas: Robson will weed the liriopse and trim the damage from the street paving in common areas. The Board voted to defer replacing the landscaping on the Cedar Branch berms until next year; however, Niki and Julie will prune and mulch the Cedar Branch berms to improve their appearance.
  - Website: No news to report.
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**Old Business:**

- Property Maintenance: Board contracted with Robson to remove weeds from a residence yard and send the bill to the property manager.
  - Property Management: The Board continued to review outstanding issues and discussed the issues with hiring an outside management company.
  - Innsbrook Development: Highwoods is proceeding with the Innsbrook development according to the approved plans. Construction is scheduled to likely begin this fall.
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**New Business:**

- Road Resurfacing and Landscaping Repair: Several Board members met with the County to address our concerns over the outcome of the road resurfacing and the damage done to the landscaping in the common areas. The County's contractor has agreed to pay Robson to repair the landscaping. Dave will follow up with the County about the condition of the road surface, cul de sacs, curbs and clumps of material on Sadler.
  - Fall Social: Board set the date of Saturday, October 26 from 4pm to 6pm. Niki will contact Amarish regarding plans/location/flyer. Julie will send out a "save the date" email.
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**Calendar of Events:**

- The next BOD meeting will be held on Thursday, October 17, 2013 at 4620 Cedar Forest Road.
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With no further business, the Board meeting was adjourned at 8:05 p.m.

Respectfully submitted by,

Julie Traylor