

**The Cedars at Innsbrook
Homeowners Association Board Meeting Minutes
Thursday, September 15, 2014**

Attending: Marshall Higgins, Niki Donathan, Dave Cummings, Julie Traylor
Absent: Amarish Jain, Caren Cummings, Michael Moss

Niki called the meeting to order at 7:10 p.m.

Reports:

- Secretary: July's meeting minutes were approved via email. No meeting was held in August. One Disclosure package was requested. Email sent to neighborhood with Neighborhood Watch updates from Henrico County.
 - Treasurer: Marshall reported there are 3 outstanding dues for 2014. He will visit the houses this weekend.
 - Social Committee: Board discussed possible plans for Halloween and Christmas.
 - Architectural Requests: Board noted that a large tree was removed from a front yard on Cedar Branch Court without requesting approval.
 - Welcoming Committee: Amarish plans to distribute welcome package to two new homeowners this weekend.
 - Neighborhood Watch: Request made to Henrico County for speed trailers to be placed on two locations of Cedar Forest Road. We were placed on the waiting list. Stop sign was installed at corner of Cedar Forest Road and Cedar Branch Court by the County at the request of the Board.
 - Landscaping: Amarish has spoken with Highwoods about replacing the dead cherry trees at the Cedar Branch entrance. Electrician fixed the light at the Cedar Forest entrance. Marshall will have the irrigation winterized in October.
 - Website: Amarish and Michael continue to investigate possible new solutions for the website including a message board.
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Old Business:

- Property Maintenance: The Board has received several quotes from outside companies, and will consider future action.
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New Business:

- Annual Meeting: Board set January 15, 2015 as date for the Annual meeting. Amarish will book the room.
 - Innsbrook Next: Markel evidently signed a new lease for their current location. No immediate plans for Highwoods Village development. Retaining pond at Highwoods Parkway and Sadler Place was filled, trees were removed, land graded and new retaining pond installed. Proposal to develop lots behind Dominion Power was not approved.
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Calendar of Events:

- The next BOD meeting will be held on Thursday, October 16, 2014 at 4620 Cedar Forest Road.
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With no further business, the Board meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Julie Traylor,
Secretary